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By Email / Registered Post
Sainik School
Kapurthala
Punjab-144 601

No SSKP/015/EE/OS

Apr 2022

Shri/Smt _____

PROVISIONAL ADMISSION TO SAINIK SCHOOL KAPURTHALA
FOR THE SESSION 2022-23 : JOINING INSTRUCTIONS

Dear Sir/Madam,

1. Your daughter/son/ward _____ Roll No _____ has been selected for admission to **Class VI/ IX** in this school.

2. Keeping in view the COVID-19 situation, provisional admission will be given to your daughter / son / ward if **medically fit and in the merit list** of this school subject to his/her confirming to the age limit given below, online deposit of fee and submission of mandatory admission documents.

(a) **Age limit for Class VI** : The date of birth should be between **01 Apr 2010 to 31 Mar 2012** (both days inclusive).

(b) **Age limit for Class IX** : The date of birth should be between **01 Apr 2007 to 31 Mar 2009** (both days inclusive).

3. The admission will be confirmed only after physical identification of the candidate and verification of original documents and that the provisional admission may be cancelled in case the mandatory criteria is not fulfilled and also if the original documents are not submitted within the stipulated time or if any document is found false / incomplete at a later stage, even after confirmation of admission in the school.

4. **Submission of Mandatory Documents.** Incomplete/illegible documents will not be accepted. In case of any doubt/query, the same may be resolved on **Telephone No 01822-230184** during 1000 hrs to 1330 hrs on all working days. The following documents are mandatory for grant of provisional admission: -

(a) Date of Birth Certificate from the Registrar, Births & Deaths / Municipality to be produced, in original, for verification along with an attested copy (**As per Govt of India rules, the birth and death of an individual should be registered with the Registrar, Births & Deaths within 21 days of the same. If the birth of the student was registered after the stipulated period of 21 days, certified copy of supporting documents at the time of registration should also be produced to the school at the time of admission to verify the veracity of date of birth.**)

(b) Domicile certificate to be signed by the Sub Divisional Magistrate (Civil) of concerned district with one photograph of the cadet duly pasted on it. (In case of Defence Personnel, please bring a certificate from OC of your Unit showing the permanent address of the parent).

(c) **For Scheduled Caste / Scheduled Tribe Certificate / Other Backward Classes only** – Original SC / ST / OBC (issued within last 01 Year) Certificate issued by competent district authority .

(d) Copy of Adhar Card of Candidate and both parents.

(e) Photograph of cadet (passport size)

(f) Marks Sheet / Annual Report Card of class last attended.

(g) **School Leaving Certificate**: Duly countersigned by the concerned District Education Officer / CBSE / ICSE, as the case may be. It is mandatory for all the students studying in any school of the country to be registered on the portal of U-DISE (Unique District Information System of Education). **Please note that the candidates are to bring the school leaving certificate generated by U-DISE duly signed by the Head of the institution for his registration as the student of this school.** In case it is not possible due to COVID-19 situation, a certificate from the school as per format attached as **Appendix 'U'**.

(h) Service certificate (in duplicate stating the **present Rank**) duly signed by the Commanding Officer of the Unit in the case of **Serving Defence Personnel**. **For Ex-serviceman**, Attested Photostat copy of Discharge Pension Book (in duplicate).

(j) **Income Affidavit**. Specimen given at **Appendix 'A'** to be executed on non-judicial stamp paper Rs 50/- or above. The income affidavit must be supported by the following documents: -

<u>Category</u>	<u>Document required</u>
Serviceman	Latest Form 16 issued by the employer / Salary Certificate by Employer
Businessman / Professional	Latest Income Tax Return filed with ITO (attested by CA)
Agriculturist	(a) <u>For Punjab domicile</u> : Income Certificate from SDO (Civil) / Tehsildar along with land Jamabandi. (b) <u>For domicile of Other State</u> : Income Certificate from Anchal Adhikari.

Note: Income Shown in income affidavit and supporting documents should be same.

(k) Agreement to be executed by the parent / guardian of full fee paying student as given in **Appendix 'B'** to be executed on non-judicial paper worth Rs 50/- or above.

(l) Agreement as given in **Appendix 'C'** on non-judicial stamp paper of Rs 50/- or above.

(m) Bond to be Executed by Parents/guardians as per **Appendix 'D'**.

(n) Health Certificate as per **Appendix 'E'** along with the certificate of TT, TAB inoculation and Hepatitis 'B' injections.

(o) Agreement by parent/guardian for putting up scholarship claim as per **Appendix 'F'**.

(p) Address details as per **Appendix 'G'**

(q) **Affidavit regarding ragging** from parent's as well as student's side as per format attached on non-judicial stamp paper worth Rs 50/- or above as per **Appendix 'H & J'**.

(r) Undertaking from the Parents & Cadets as per **Appendix 'K'**.

- (s) **Affidavit regarding Realization of Fees** as given in **Appendix 'L'** to be executed on non-judicial stamp paper worth Rs 50/- or above.
- (t) **Indemnity Bond** – As per **Appendix 'M'**.
- (u) **Family Details**. As per **Appendix 'N'** on plain paper along with **ten photographs** in white shirt of the student and a **joint photograph of the family**. Blood group should be duly authenticated by a registered Medical Practitioner.
- (v) **Affidavit regarding Domicile**. Specimen given at **Appendix 'O'** to be executed on non-judicial stamp paper worth Rs 50/- or above.
- (w) Application form (**Appendix 'P'**)
- (x) Bio-Data form (**Appendix 'Q'**)
- (y) Rules and Regulations in a nutshell is attached as **Appendix 'R'**
- (z) Parents are to provide items as per **Appendix 'S'**. The school will provide necessary items and clothing (as per Part II of the list after admission) to your daughter / son / ward to ensure uniformity in the pattern of clothing and other accessories being used by the students.

5. You are requested to purchase the text books as per **Appendix 'T'** for your daughter / son / ward under your own arrangements.

6. **Payment of Fee.** The details of fees are as under: -

<u>Ser No</u>	<u>Description</u>	<u>Amount for Gen/Def Category (Rs)</u>	<u>Amount for SC/ST Category (Rs)</u>
(a)	Tuition Fee	87846.00	87846.00
(b)	Dietary charges	32450.00	32450.00
(c)	Clothing fee	1500.00	1500.00
(d)	Pocket money	1500.00	1500.00
(e)	Incidental Charges Miscellaneous Expenses (under various heads cinema, washing, Barber, Barrack, damage, Escort Charges, Board fee, Registration Fee, Migration Certificate Supply clothing fee, Diet Charges and other contingency as and when arises.	13000.00	13000.00
(f)	Caution Money	3000.00	1500.00
	Total	139296.00	137796.00

Note:

- Please note that the amount is to be paid by Crossed Bank Demand Draft only drawn in favour of **PRINCIPAL, SAINIK SCHOOL** payable at **KAPURTHALA (PUNJAB)**. Payment in the form of Cheque / cash shall not be accepted.
- Tuition fee is revised @ 10% every year. As and when directions from Sainik School Society is received, the same will be charged from parent.

7. You are required to submit complete documents along with the fee required for admission of your son on Apr 2022 at 0900 hrs. In the event of your failure to deposit the fees and submit the complete documents by due date, it will be presumed that you are not keen to admit your daughter /son / ward in the school and the seat will be allotted to the next candidate in the merit list. **The boys/girls will stay back in the school if admission is completed.**

Encl : As above.

Sd/xxx
Principal

Income Affidavit For The Year (_____)
(to be typed on non-judicial paper worth Rs 50/- or above.)

1. For the Govt Merit-cum-means scholarship in respect of
Cadet _____ Admission No _____ Class _____ Year
_____ who is my daughter / son / ward.

2. I _____ S/o Mr _____ permanent
resident
of village _____ PO _____ Tehsil
_____ District _____ hereby solemnly declare and
affirm as under:-

(a) **For Serviceman.** That I am working as _____. My department is
_____ my date of increment falls on _____ every year. The
details of emoluments are Basic Pay / Basic Pension Rs. _____ p.m.
DA/ADA Rs. _____ House Rent Rs. _____ other allowances Rs.
_____. Reimbursement of Medical allowances Rs. _____
Total Income Rs. _____ Per month and yearly Income
from all sources is Rs. _____

(b) **For Business/Self-employed persons.** In case of Businessmen or self-
employed persons, copy of income tax return and assessment report should be
enclosed. If no income tax is paid Certificate from income tax authority stating clearly
that "annual income for the year under reference is Rs _____ per annum must
be enclosed.

(OR)

(c) **Income from Agriculture etc.** Certificate should be produced from the SDO
(Civil) District Revenue Officer / Collector of the area concerned along with the latest
Land Jamabandi. "Agriculture income is Rs. _____/-" (copy of certificate to be
attached).

(d) And having following Extra Family Income per annum

i.	From wife (details)	Rs _____
ii.	From unmarried son (details)	Rs _____
iii.	From any other source (details)	Rs _____

3. I solemnly declare that:-

(a) The facts and figures mentioned above are correct to the best of my knowledge
and belief and nothing has been concealed.

(b) I guarantee that in case my family income is found excess to that stated above, I
shall be liable to refund to Government the entire amount of scholarship awarded to my
daughter / son / ward and any other penalty as may be imposed by the State
Government.

(c) I agree to send my son/ward to NDA and undertake to bear penalty in case of
daughter / son / ward leaves school midway without legitimate reasons.

(d) I also know that my daughter / son / ward has to appear and qualify in NDA examination, even after leaving the school till all the possible chances are availed. In case my daughter / son / ward does not take examination after leaving the school, I further undertake to refund full scholarship amount enjoyed by my daughter/son/ward during his stay in the school.

Station:

Deponent

Date:

Address

Signed in my presence

ATTESTED

(by 1st Class Magistrate)

EXPLANATION FOR FILLING OF INCOME AFFIDAVIT

1. No column of Income Affidavit is to be omitted. If any column is not applicable, a NIL word is to be mentioned against it.
2. Every page of the affidavit is required to be affixed with round stamp of the court and signed by the parent.
3. Full permanent address of the individual is required to be mentioned at the end of the income affidavit wherever deponent is required to sign.
4. No cutting in the affidavit will be accepted.
5. The Income Certificate is required to be obtained by the individual according to Performa given below along with income Affidavit whichever is applicable:-

For Businessmen/Self-employed persons, the Income Certificate is required from Income Tax Officer:-

Certified that Sh. _____ S/o Sh. _____
is permanent resident of Village _____ Post _____ Teh
_____ District _____ () .His annual income for the year
2021-22 from all sources is Rs. _____/- and he is not income tax payee
according to our records.

Date:

(Income Tax Officer)

For Agriculturist Persons, the Income Certificate is required from SDO/Civil as under:-

Certified that Sh. _____ S/o Sh. _____
_____ is a permanent resident of village
_____ Post Office _____ Teh _____ District
_____. His annual income from agriculture and all other sources like diary
farming and poultry farm etc for the year 2021-22 is Rs. _____ as
verified by the Tehsildar _____.

Date:

(Sub Divisional Officer)

Appendix 'B'

(Agreement form to be executed by parents/guardians of “Full Fee” paying students with Board of Governors at Sainik Schools)

(to be typed on non-judicial stamp paper worth Rs 50/- or above.)

THIS AGREEMENT is made the _____ day of _____ 2022 between _____ of _____ (hereinafter called the “Guarantor” which expression shall unless excluded by the context or the meaning thereof be deemed to include his heirs, executors, administrators and legal representatives) of the one part and the Board of Governors, the Sainik Schools (hereinafter called the ‘Governors’) which expression shall unless excluded by the context or the meaning there be deemed to include the Principal of Sainik School, Kapurthala) on the other part.

WHEREAS _____ S/o Sh. _____ (hereinafter called the student) is daughter/son/ward of the guarantor and has at the request of the guarantor been selected for admission to the Sainik School _____ inter alia, on the terms and conditions hereinafter appearing for the purpose of receiving education in a Sainik School.

NOW IT IS HEREBY AGREED by and between the parties hereto as follows:-

That in consideration of the student being admitted by the governors to the Sainik School for the purpose of the aforesaid education at the request of the guarantor, he, the guarantor, covenants with the Governors that the student will attend the Sainik School regularly and will observe the comply with all the rules and regulations thereof for the prescribed period and that he, the guarantor, shall pay to the Governors regularly and whenever called upon to do so all the fees prescribed, for education in the Sainik School.

That the Governors will not be liable for any damages/charges on account of injuries (including fatal) which may be sustained by the student any time during his stay in the school while taking part in sports or other extracurricular activities of the school or on account of any other reason directly or indirectly related to his stay as a student in the school. All expenses that may be incurred in the treatment of such injuries will be borne by the parent/guardian as provided in the rules of the said school.

And that if there is any dispute as to the effect or meaning of these presents or in any way touching or arising out of these presents, the same shall be referred to the sole arbitration of the Board of Governors, Sainik Schools, whose decision shall be final.

In WITNESS WHERE OF _____ has set his hand and
_____ by order and direction of the Board of Governors has set his hand the
day and the year first written above.

Signed by the parent (FATHER)
In the presence of
(See note (b) below)

Signed by Principal
(for and on behalf of the
Board of Governors,
Sainik Schools in the
presence of)

ATTESTED BY

1st Class Magistrate OR any Gazetted Officer

NOTE:

- (a) The agreement form is to be duly stamped. The necessary stamped paper for Rs. 5.00 or of such value as prescribed for this purpose is to be purchased by the guarantor from the Local Revenue Officer.
- (b) Government servant of Gazetted status who should sign together with his seal of office in token of having witnessed the signature of the guarantor.
- (c) The space provided for the date in the 1st para of the Agreement form should not be filled in by the guarantor. This will be filled in on the date on which the Agreement will be signed by the Principal, Sainik School, Kapurthala.

**(Agreement Form to be executed by Parent/Guardian of Student
(if seeking Scholarship) with Board of Governors at Sainik School, Kapurthala)**
(to be typed on non-judicial paper worth Rs 50/- or above.

THIS AGREEMENT is made this _____ day of year 2022
between _____ Sh. _____ of _____
(hereinafter called the Guarantor which expression shall unless excluded by the context
or the meaning thereof be deemed to include his heirs, executors administrators and
legal representatives) of the one part and the Board of Governors Sainik Schools Society
(hereinafter called the 'Governors' which expression shall unless excluded by the context
or the meaning thereof be deemed to include the Principal of the Sainik School
Kapurthala) of the other part.

WHEREAS Cadet _____ S/o _____ (hereinafter called
the student) is the daughter/son/ward of the guarantor and has at the request of the
guarantor been selected for admission to the Sainik School, Kapurthala inter-alia, on the
terms and conditions hereinafter appearing for the purpose of receiving education with a
view to making the Regular Armed Forces his profession in life, if considered by the
appropriate authority to be suitable and if there is any vacancy and if he be selected.

NOW IT IS HEREBY AGREED BY and between the parties hereto as follows:-

That in consideration of the student being admitted by the Governors to the Sainik
School for the purpose of the aforesaid education at the request of the guarantor,
covenants with Governors that the student will attend Sainik School regularly and will
observe and comply with all the rules and regulations thereof for the prescribed period or
until he is declared fit for admission to any institution as may from time to time
prescribed by the Governors, for training for entry to the Regular Armed Forces and that
he, the guarantor shall pay to the Governors regularly and promptly and whenever called
upon to do so all the fees as prescribed, if he is not in receipt of any scholarship.

That for any reasons not beyond the control of either the student or the guarantor the
student fails to pursue his studies at the said school before appearing for selection for
entry to any institution as may be from time to time be prescribed by the Governors for
training for entry to the regular Armed Forces or fails to appear for the said selection or in
the event of his not succeeding in the said selection, fails to reappear for selection till
such time as his age permits him to do, according to the rules and regulations. For the
time being in force or having been declared successful at the said selection does not
proceed to one of the said institution to which he may be directed to proceed for being
trained for entry into the Regular Armed Forces or having joined the said institution fails
to complete the training, there at for the entry into the Regular Armed Forces or fails to
join the Regular Armed Forces after completing the training at the said institution then
and if any such case the guarantor shall forthwith pay to the Governors in cash the sum,
the student has received from the school and / or the State Government / Central
Government the value of the scholarships he has received for the student was at the said
school.

That if after admission, any of the following, viz., proof of Domicile, Certificate of Age and Statement of Income supplied by the Guarantor is found to be false in any way or not in order, the guarantor shall forthwith pay to the Governors in cash the sum the student has received from the school and/or the State Government/Central Government (the value of the scholarships he has received) for the student was at the said school.

That if after admission the student is found to be medically unfit in any way if the time which might, according to the opinion of the appropriate medical authority, render him unfit for his future entry to the Regular Armed Forces, the student will be withdrawn at one, but it would be open to the guarantor to retain him at the school on payment of the full fee prescribed by the Governors from the date student is found medically unfit.

That the Governors will not be liable for any damage/charges on account of injuries which may be sustained by the student at any time during his stay in the school while taking part in sports of other extracurricular activities of the school. All expenses that may be incurred in treatment of such injuries will be borne by the parent/guardian as provided in the rules of the said school.

And that if there is any dispute as to the effect or meaning of these presents or in any way touching or arising out of these present the same shall be referred to the sole arbitration of the Board of Governors, Sainik Schools, whose decision shall be final.

IN WITNESS WHEREOF _____ has set his hand and _____ by order and direction of the Board of Governors has set his hand the day and the year first above written.

Signature by the parent (Father)

Signed by _____

(Guarantor)

In the present of (see Note (b) Below

(for and on behalf of the Board of Governors, Sainik Schools in the presence of)

ATTESTED

(1ST CLASS MAGISTRATE)

Note:

(a) The agreement form is to be fully stamped. The necessary stamp paper for Rs 50/- or above to be purchased by the guarantor from the local Revenue Officer.

(b) The Signature of the guarantor is to be witnessed by any Government servant of Gazetted status.

The space provided for the date in the 1st para of the agreement form should not be filled in by the guarantor. This will be filled in on the date on which the agreement will be signed by the Principal, Sainik School.

BOND TO BE EXECUTED BY PARENTS/GUARDIANS

(to be typed on non-judicial stamp paper with Rs. 50/-)

Know all men by these present that we, **(1)** Cadet _____ aged _____
 son of _____ Village/Town _____ Post Office _____ Tehsil
 _____ Distt _____ State _____ (hereinafter called the bounden) and **(2)** Shri
 _____ son / ward of
 _____ Village/Town _____ Post Office _____
 Tehsil _____ Distt. _____ State _____ and (hereinafter the relationship with the
 student/guardian for himself and on behalf of the bounden (minor) and ***(3)** Shri
 _____ son of _____ Village/Town _____ Post Office
 _____ Tehsil _____ District _____ State _____ and **** (4)** Shri
 _____ son of _____ village/town _____ Post
 Office _____ Tehsil _____ District _____ State _____ (hereinafter
 called the sureties) do hereby bind ourselves, our heirs, executors, administrators jointly and
 severally to pay into the Governors of _____ (hereinafter called the Government) on
 demand, the Rs _____ (Rupees _____ (in words also to be
 entered here).

Signed and dated this the _____ day of _____ (month) Two Thousand **twenty two** years.

Signature of Bounden (boy/girl) _____

Signature of the Guardian/Parent on his own behalf
and on behalf of the minor.

* Shri _____

Signature of the First Surety

**Shri _____

Signature of the Second Surety

Witness 1 _____

Witness 2 _____

Whereas the Bounden applied for admission to the Sainik School Kapurthala and Whereas the Bounden has been granted scholarship of Rs _____ annually for a period of _____ years from _____ subject to the continuity for a period of _____ years from _____ subject to the conditions that :-

- (i) The Bounden shall strictly conform to the rules for the award of scholarship for students in the Sainik School issued under Government order and the instructions which may be issued by the Government or by the authorities of the school from time to time (hereinafter referred to as the Rules and instructions).
- (ii) The Bounden shall not discontinue the course, except for reasons beyond his control and beyond the control of the parent/guardian and with the written permission of the Principal of the School.
- (iii) The Bounden shall conform to and observe all the rules and conditions regarding the study, discipline and conduct as may be prescribed by the authorities of the school from time to time.
- (iv) The Bounden shall appear for the Union Public Service Commission Examination for admission to the National Defence Academy as long as he/she is within the age limits and shall join the National Defence Academy if selected.
- (v) The amount of the scholarship shall vary under rule 10 of the rules in case of increase in the annual income of the Parent/guardian provided that the scholarship shall cease in case the change is such the Bounden is no longer eligible for scholarship under the said rule.
- (vi) In case there is change in the income group of the Parent or Guardian for purpose of Rules 10, the same shall be communicated to the Principal, Sainik School Kapurthala

immediately by the parent or guardian.

(vii) The student shall attend the school regularly.

(viii) The student shall not leave school at any intermediary state, unless his name is struck off by the school authorities from the school registers on account of his failure in pursuing the studies at his own cost or on default or breach of any of the above mentioned conditions the above bonded persons shall well and truly pay all money paid to the students on account of scholarship and clothing allowance if granted with interest thereon from the date of demand at Government rates for the time being in force on the Government loan then the above written bond or obligation shall be void, otherwise the same shall remain in full forces and virtue.

(ix) Provided further that if it comes to the knowledge of the Government that a scholarship or part thereof has been obtained on the basis of false information furnished by the Bounden / Bounden Parent / Guardian, the amount of scholarship so obtained shall become immediately repayable on demand and may be recovered by the Government from the Bounden / Bounden Parent / Guardian and the sureties jointly and severally.

Now the condition of the above written obligation is that in the event of the Bounden not conforming to or observing the rules and instructions and conditions regarding the studies or discontinuing the course without the prior permission in writing of the Principal or of continued adverse reports regarding the progress of his studies or of the conductor of his failure to appear for the Union Public Service Commission Examination for admission to the National Defence Academy or his failure to join the National Defence Academy if selected for that if for any reason not beyond the control of either the student or the parent/guardian, the student fails to pursue his studies at the said school before appearing for selection for entry to any institution as may from time to time be prescribed by the Sainik School Authorities or training for entry to the Regular Armed Forces or fails to appear for the said selection or in the event of his not succeeding in the said selection fails to appear for the said selection till such time as his age permits him to do so, according to the rules and regulations for the time being in force or having been declared successful at the said selection does not proceed to one of the regular Armed Forces or having joined the regular Armed Forces after completing the training at the said institution or breach of all or any of the conditions mentioned in the previous paragraph the Bounden, the parents / guardians and the sureties shall forthwith pay to the Government a sum of Rs _____ (hereinafter the amount of scholarship plus a sum by way of a damage) Rs _____ (in words) and upon payment of such sum the above written obligation shall be void and of no effect, otherwise this shall remain in full force and effect.

Provided further that the Bounden, the Parent/guardian and the sureties do hereby agree that all sums found due to the Government under or by virtue of these presents may be recovered jointly and severally from them and from their properties, moveable and immovable if such dues arrears of land revenue under the provision of the revenue recovery Act for the time being in force and in such other manners as the Government may deem fit.

The liability of the Parent/guardian and the sureties under this bond shall not be affected by the Government giving time or any other indulgence to the bounden.

In witness where of the Bounden (boy) _____ the parent/guardian Shri _____ on his on behalf and on behalf of the bounden, the sureties Shri _____ and Shri _____ have herein to set their hands the day and year first above written.

Signed by Shri _____ The Bounden (boy)
Signed by Shri _____ The Parent /Guard
* Signed by Shri _____ The Surety
** Signed by Shri _____ The Surety

In the presence of witnesses : -

1. _____
(Name & complete address)

2. _____
(Name & complete address)

NOTE :-

1. The agreement form is to be typed on the Non- Judicial Stamp Paper for Rs 50/- or above by the guarantor. The necessary stamp paper is to be purchased by the guarantor from the Local Revenue Officer.
2. Sureties cannot be witnesses i.e. besides parent, four different people are involved.

**NOTE :- THIS PROFORMA SHOULD BE COUNTERSIGNED BY THE GOVERNMENT HOSPITAL
COMPETENT MEDICAL AUTHORITY**

HEALTH CERTIFICATE

1. This certificate must be filled up and signed by the parent/guardian before the boy is sent to the school. The suppression of important information as to past and present health or as to exposure to infection is liable to be regarded as a breach of contract.

Name _____ Admission No _____ Age _____

2. **Has she/he had chicken pox** _____ If So, when _____
Diphtheria _____ If So, when _____
Rubella (German Measles) _____ If So, when _____
Small Pox _____ If So, when _____
Enteric Fever _____ If So, when _____
Rheumatic Fever _____ If So, when _____
Moles _____ If So, when _____
3. **Has she/he been successfully :-**
(a) Vaccinated for Small Pox _____ If So, when _____
(b) Revaccinated for Small Pox _____ If So, when _____
(c) Inoculated against Typhoid _____ If So, when _____
(d) Hepatitis 'B' Injection _____ If So, when _____
4. **Actively immunized against :-**
(a) Diphtheria _____ If So, when _____
(b) Tetanus _____ If So, when _____
(c) Whooping Cough _____ If So, when _____
(d) Any other disease? _____ If So, when _____
5. **Has she/he:-**
Had fits ? _____ If So, when _____
Had any discharges from the ear? _____ If So, when _____
Had in-continance urine? _____ If So, when _____
6. Has she/he had any surgical operation? If so, give particulars and date _____
7. Has she/he had any serious illness? If so, give particulars _____
8. Does she/he suffer from any ailment or constitutional peculiarity affecting the general health, eg, Night Blindness _____
9. Is she/he in your opinion fit in all respects for ordinary school life _____
10. Is there any other information that you think the Medical Officer should have? _____
11. Does the boy wear glasses? _____ (if so, the prescription may be attached with the certificate).

Date: _____

(Signature in full of Parent/Guardian)

COUNTERSIGNED

Medical Officer

**AGREEMENT BY PARENT/GUARDIAN FOR PUTTING UP SCHOLARSHIP
CLAIM BY THE SCHOOL**

I _____ daughter / son of _____ resident of village/ town _____ Post Office _____ Tehsil _____ District _____ State _____ do hereby authorised the Principal, Sainik School Kapurthala, District Kapurthala, Punjab to claim the scholarship in respect of my daughter/son /ward Cadet _____ School No ____ studying in Sainik School Kapurthala, District Kapurthala, Punjab and I hereby agree to abide by the rules laid down by the said Government/Ministry as amended from time to time. The amount of scholarship received by my daughter/son Cadet _____ will be refunded in full by me or my legal heir on the following grounds :-

(a) **WITHDRAWAL ON DISCIPLINE GROUNDS**

If in the opinion of the Principal, Sainik School Kapurthala my son named above fails to accept the discipline of the school and his continued presence is detrimental to the interest of other.

(b) **FAILURE TO JOIN NDA/ANY OTHER INSTITUTION AS PRESCRIBED BY SAINIK SCHOOLS SOCIETY**

If for any reason not beyond the control of either the boy named above or me the boy fails to pursue his studies at this school before appearing for selection for entry into NDA/any institution as may from time to time be prescribed for training for entry into the Regular Armed Forces or fails to appear for the said selection or in the event of his not succeeding in the selection, fails to reappear for selection till such time his age permits to do so, according to the rules and regulations for the time being in force or having been declared successful at the said selection does not proceed to one of the said institutions which he may be directed to proceed for training for entry into the Regular Armed Forces.

(c) **SUBMISSION OF FALSE DOCUMENTS**

If after admission any of the documents viz Proof of Domicile, Certificate of age, School Leaving Certificate, Medical Certificate and Statement of Income submitted by me is found to be false in any way or not in order.

Date _____

(Signature of Parent/Guardian)

Date _____

(Signature with name and stamp of the Magistrate/1st Class Gazetted Officer)

Official Seal

NOTE :- THIS WITNESS SHOULD BE EITHER A MAGISTRATE OR FIRST CLASS GAZETTED OFFICER

ADDRESS

1. Name of student _____ 2. Admission No _____

3. Name of father _____

4. Address :-

(a) **Permanent address**

(b) **Correspondence address**

Village/Town _____

Village/Town _____

Post Office _____

Post Office _____

District _____

District _____

State _____

State _____

Pin _____

Pin _____

5. Police Station _____

6. Land Line Telephone No with STD Code, if any _____

7. Mobile No (1) _____ , (2) _____ (3) _____

8. e- mail ID, if any _____

9. Name, Address & Telephone No of Local Guardians, if any

(i) _____ (ii) _____

10. Land Line Telephone No with STD Code, if any _____

11. Mobile No (1) _____ (2) _____ (3) _____

12. e-mail ID (if any) _____

Date: _____

(Signature with name of parent/guardian)

IMPORATANT INSTRUCTION :-

Change in this address and Telephone/Mobile Nos to be notified as soon as possible through school email is sskapurthala@yahoo.com.

AFFIDAVIT BY PARENT/GUARDIAN

(on non-judicial stamp paper of Rs 50/- or above)

1. Mr/Mrs _____ (full name of parent / guardian)
Father / mother/guardian of Cadet _____
Admission No _____ (full name of student with
admission/registration/enrolment number), having been admitted to Sainik
School Kapurthala.

2. I am fully aware of what constitutes ragging.

3. I am also fully aware of the penal and administrative action that is
liable to be taken against my ward in case he is found guilty of indulging in
or abetting ragging, actively or passively, or being part of a conspiracy to
promote ragging.

4. I hereby solemnly aver and undertake that -

(a) My ward will not indulge in any behavior or act that may be
constituted as ragging.

(b) My ward will not participate in or abet or propagate any act of
commission or omission that may be constituted as ragging.

5. I hereby accept that , if found guilty of ragging, my ward is liable for
punishment without prejudice to any other criminal action that may be
taken against me under any panel law or any law for the time being in force.

6. I hereby declare that my ward has not been expelled or debarred from
admission in any institution in the country on account of being found guilty
of abetting or being part of a conspiracy to promote, ragging, and further
affirm that , in case the declaration is found to be untrue, the admission of
ward is liable to be cancelled. Declared this _____ day of _____ month of
_____ year.

Signature of deponent

Name

Address

Telephone/Mobile No

VERIFICATION

Verified that the contents of this affidavit are true to the best of my
knowledge and no part of the affidavit is false and nothing has been
concealed or misstated therein. Verified at _____ (place) on this
_____(day) of _____(month) & _____Year.

Signature of deponent

Name

Address

Solemnly affirmed and signed in my presence on this _____ of
_____(month) _____ (year) after reading the contents of this
affidavit.

Oath commissioner

UNDERTAKING BY THE CADET

(on plain paper)

1. _____(full name of student with admission/registration number) s/o d/o _____ Shri/Smt _____, having been admitted to Sainik School _____ am fully aware of what constitutes ragging.

2. I am fully aware of the panel and administrative action that is liable to be taken against me in case I am found guilty of indulging in or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

3. I hereby solemnly aver and undertake that

(a) I will not indulge in any behavior or act that may be constituted as ragging.

(b) I will not participate in or abet or propagate through any act of commission or omission any act that may be constituted as ragging.

4. I hereby affirm that, if found guilty of ragging, I am liable for punishment without prejudice to any other criminal action that may be taken against me under any panel law or any law for the time being in force.

5. Declared this _____day of _____month of _____ year.

Signature of deponent
Name
Admission No

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the same is false and nothing has been concealed or misstated therein.

Verified at _____(Place) on this the _____(day) of _____(month) _____(Year).

Signature of deponent
Name
Admission No

UNDERTAKING FROM THE PARENTS & CADETS

1. The primary aim of Sainik Schools is to prepare the boys academically, physically and mentally for entry into the National Defence Academy. In order to achieve this aim, extra classes are conducted for the cadets. In addition, the school will be conducting personality development and SSB orientation programmes by engaging the services of qualified expert. The government invests a lot of money by providing scholarships in order to encourage the cadets to join NDA. A cadet who does not show any interest in attending these classes and gives applications asking to be excused from attending programmes organized by the school/indulging in indiscipline is willfully going against the laid down rules and regulations.

2. As per Rule 3.38 of Sainik Schools Society Rules & regulations, all students are liable to appear for tests, interviews and medical examination training Institutions to which they are to report. **Failure to fulfill this liability, or attempts to leave these Institutions prematurely or willful attempts on the part of such boys to undertake this as a procedural formality only will make the parents/guardians liable to refund the entire amount of scholarship/subsidy enjoyed by such students.**

3. Similarly as per Rule 3.32 and Rule 4.11 of Sainik Schools Society Rules & Regulations **if the conduct, behavior or influence of a cadet is detrimental to the general discipline of the school, or if the academic performance is not up to the laid down standard, the scholarship money may be withdrawn and necessary steps will be taken to refund the scholarship right from the time of joining the school.**

4. **IF CADET INDULGES IN ACTS OF INDISCIPLINE LIKE BUNKING, NOT ATTENDING FALL INS, NOT COMING ON TIME, CAUSING DAMAGE TO SCHOOL PROPERTY, USING HEATERS, BRINGING MESS UTENSILS/ MESS FOOD TO HOUSES, USING MOBILE PHONES AND ELECTRONIC GADGETS, BEING ABSENT WITHOUT LEAVE, SHOWING DISRESPECT TO THE STAFF IN ANY MANNER AND OTHER ACTS OF GENERAL INDISCIPLINE, IT WILL LEAD TO DISCIPLINARY ACTION AGAINST HIM, LEADING TO EXPULSION FROM THE SCHOOL AS WELL AS RECOVERY OF THE SCHOLARSHIPS/SUBSIDIES IN FULL.**

5. Any changes in contact number specially for defence personnel will be intimated to school by the parent.

6. School Administration will take strict action against the cadet for the following acts :-
(a) Leaving School without permission /without leave.
(b) Non-payment of fee.

I, HAVE READ AND FULLY UNDERSTOOD THE RULES MENTIONED ABOVE AND HEREBY UNDERTAKE TO ABIDE BY THE SAME.

Date:

Name :

Admission No:

House :

COUNTERSIGNED BY PARENT

Appendix 'L'

AFFIDAVIT REGARDING REALIZATION OF FEE

(to be typed on non-judicial paper worth Rs 50/- or above)

I, _____ S/o Sh. _____
resident of Village _____ Post _____ Tehsil
_____ District _____ Father or natural guardian of Cadet
_____ Admission No. _____ Class _____
admitted in Sainik School, Kapurthala during the session _____ hereby
solemnly declare and undertake as under that:-

(a) I will remit the fee by due date. In case I failed to pay in time, I will be responsible for paying fine for the delayed payment is as under: -

<u>Upto 10 Days after due date</u>	<u>Within 11-20 days after due date</u>	<u>21 days onward</u>
Rs 400/-	Rs 1000/-	Rs 1000/- + Rs 50 per day

(b) I am prepared to pay the increase in the fee from time to time in respect of my son / ward admitted in the school.

(c) I further undertake that I will continue to pay the increase in the fee if any in future, i.e. till the stay of the boy in the school.

Signature of Father

Name: _____

Address: _____

ATTESTED BY

(1st Class magistrate)

INDEMNITY BOND

(to be typed on non-judicial paper worth Rs 50/- or above)

In consideration of my daughter / son / ward being nominated to undergo any type of training like games, swimming, sports, obstacles etc and also participation in any camp, I undertake and agree that neither I nor my executor / administrator will make any claim from the Govt of India or against any Officer / JCO or Civilian MT Driver or against any person in the service of Govt of India in respect of any loss or injury to the property or ward (including an injury resulting death, which my son / ward may suffer while or in consequence of any activity being participated and I understand that no compensation will be paid by the Govt of India or any Officer / JCO / Civilian, MT Driver and in respect of any such loss or injury I agree to bind myself, executors and administrators to indemnity to Govt of India, Officers, JCOs / Civilians, MT Drivers in the service of Govt of India against any claim which may be made by the third party against them or any of them arising out of any act of default on any part during or in connection with said training and injury.

Signature of the student

Signature of the parent
Full Name and Address

Signature of applicant in

Presence of witness

1. _____

Signature with Date, Name in Block Letters
And Address

2. _____

Signature with Date, Name in Block Letters
And Address

ATTESTED BY

(1st Class magistrate)

FAMILY DETAILS

(to be typed on pucca paper worth 0.50 paisa)

Cadet _____

Roll No. _____ /KP

School _____

Blood Group _____

<u>DESCRIPTION</u>	<u>FATHER</u>	<u>MOTHER</u>
Name		
Age		
Height		
Weight		
Blood Group		
Vision		
Family History of epilepsy, night blindness, diabetes		

<u>DESCRIPTION</u>	<u>BROTHERS</u>	<u>SISTERS</u>
Name		
Age		
Height		
Weight		
Blood Group		
Vision		
Family History of epilepsy, night blindness, diabetes		

Telephone Number : Office _____

With STD Code

Residence _____

Contact _____

Email id _____

Signature of Father

Signature of Mother

Note: if no telephone is available at home/office, some telephone number may be given by each parent of his nearby residence/place where the parent can be contacted or given a message.

AFFIDAVIT REGARDING DOMICILE

(to be typed on non-judicial paper worth Rs 50/- or above)

1. I, _____ S/o Mr. _____ father of student _____ Admission No. _____ hereby solemnly affirm and declare that my State of Domicile is _____ Tehsil _____ District _____ State _____ (Domicile Certificate duly countersigned from the SDO (Civil) _____ is enclosed herewith.

2. That I also guarantee that in case my domicile is found incorrect or false, I shall be liable to refund the entire amount of scholarship awarded to the student and or any other penalty as may be imposed by the government.

3. That I further declare that my above statement regarding my State of Domicile is correct to the best of my knowledge and belief and that nothing has been concealed.

DEPONENT

Address: _____

ATTESTED BY

(1st Class magistrate)

Entrance Exam Roll No _____ Admission No _____

Appendix 'P'



SESSION 2022-23
SAINIK SCHOOL KAPURTHALA, PUNJAB
APPLICATION FORM

Passport size
 photograph of
 the candidate to
 be affixed

Note: Fill the Application form in **BLOCK LETTERS**.

1. Class to which admission is sought VI IX

2. Category to which belongs: GENERAL DEFENCE SC ST OBC

3. Name of the boy in full -----
 (in capital letters only)

4. Date of birth: // //
 (Christian Era) Date Month Year

5. Gender: Male Female

6. Nationality: -----

7. State -----

8. (a) Name of Father -----
 (b) Name of Mother -----
 (c) Name of Guardian -----
 (if both parents are not alive)

9. Class and School in which the boy Class -----
 is studying at present School -----

10. If you belong to Defence Category, give following details: -

Whether serving or ex-servicemen	Personal number	Rank	Date of Enrolment	Date of discharge	Name of Record Office

11. Address of the Parents/Guardian (in CAPITAL LETTERS only): -

	Mailing address	Permanent address
Father's name		
Grand Father's name		
Village / City		
Post Office		
District		
State - PIN		

12. Occupation & Yearly income of parents/guardian:

Relation	Occupation	SOURCE OF INCOME					
		Property	Business	Agriculture	Salary	Any other	Total
Father							
Mother							
Guardian							
Total							

13. Aadhar Numbers

Description	Aadhar Number
Father	
Mother	
Son	

14. Mobile Numbers of father _____ Mother _____,
 WhatsApp No of father _____ Mother _____
 Email Id of parent _____, Email Id of Cadet _____

15. I, _____ father of Master _____
 resident of _____
 solemnly declare that: -

16. Particulars given above are true and no information required to be given has been concealed.

(a) I am aware that documents furnished in support of information provided are correct, genuine and authenticated in all respects.

(b) In the event of any of the above information having been found incorrect at any time, I undertake to return the amount of scholarship immediately on demand accept removal of my aforesaid son/ward from roll of the school without any demure whatsoever.

(c) Whenever there is change in Address / Mobile No. / WhatsApp No / Email Id, I will intimate the same to the school in writing.

Signature of candidate
 Place: _____

Signature of the Parent/Guardian
 Date _____

Appendix 'Q'
SAINIK SCHOOL KAPURTHALA (PUNJAB)
CADETS DETAILS

A paste a
 photograph.
 No stapler
 please

Admission No	(office use)	Ent Exam Roll No	Category				
			GEN	SC	ST	DEF	OBC
Name		Religion:					
Date of birth		Nationality					
Father's name		Occupation:					
If Defence	Service /Ex-service		Army /Navy/ Air Force /GREF				
Rank held :		Equivalent rank in Army					
Mother's name		Occupation:					
Grand Father's name							
Contact No		Mobile No					
E-mail (capital)							
Combined annual income							
<u>Correspondence address</u>		<u>Permanent address</u>					
State		PIN:		State		PIN:	
Mother tongue		Whether single child:					
Languages known							
Blood group		Identification mark:					
Last school attended							
Nearest Railway Station:				State of Domicile:			
Aadhar Card No of student:							
Aadhar Card No of father :							
Aadhar Card No of mother:							

Cadet's sign _____ Mother's sign _____ Father's sign _____ Guardian's sign _____
 (Do not write anything below this line)

(FOR OFFICE USE only)

Fee Status	FULL FEE / PUNJAB S_SHIP / DEFENCE S_SHIP			
	FULL	3/4 TH	HALF	1/4 TH
Year of Admission:	Class admitted to:		House:	

Remarks:

RULES AND REGULATIONS IN A NUTSHELL

- Use of mobile phones is strictly prohibited for the cadets. If the cadets are caught using / possessing mobile phones, strict disciplinary action is initiated including imposition of financial penalty of Rs 5000/-. Use of social media / formation of group on social networking sites by the parents is strictly forbidden. Landline phones (with incoming call facility only) are provided in each House by the school for parents to speak to their wards.
- The school lays ample stress on inculcation of discipline among the cadets. You are requested to advise your ward to follow the laid down norms of the school in letter and spirit. Any contravention to the laid down guidelines shall be viewed seriously.
- Teaching – learning is a two way process. You are requested to extend your whole-hearted co-operation in guiding / motivating him for participating in the academics and various co and extra-curricular activities of the school.
- The school conducts various terminal examinations / practice tests. You are requested to visit the school, peruse the answer sheets of your ward and counsel him accordingly. The results are uploaded on the school website also.
- The cadets are not to visit out of bound areas. Any contravention to this shall be viewed very seriously. Cadets shall not leave the school campus without permission. In case of any contravention / violation, if the cadet moves outside the school campus without permission, his safety and security will be sole responsibility of the parents. The school will not be held responsible for it.
- There are a number of channels of correspondences with the school. The parents are requested to follow the suitable channel of correspondence including personal interaction. Alternatively, they can correspond to the school authorities through the Parents' Representative also. They shall not exert any undue pressure on the school.
- Apart from Summer / Winter vacation & Medical Leave is granted to the cadets only in case of exigencies to enable them to fulfill the genuine requirements. Requests for leave on flimsy grounds are discouraged. Parents must not pressurize the school to grant leave to attend religious / family functions.

ARTICLES TO BE PROVIDED BY THE PARENTS/GUARDIANS

S No	Items	Quantity
1.	Steel Trunk size 24"x15"x15" (painted Black with Admission No. on right hand side)	01
2.	Lock 4/5 levers with duplicate keys, key ring and string to put on neck	02
3.	Mattress Coir 72" x 36"4"	01
4.	Steel Glass (250ml)	01
5.	Bed Sheets White 90" x 60"	03
6.	(a) Pillow covers white full size (b) Pillow	03 01
7.	Torch with cells	01
8.	Hangers	06
9.	School Bag with lock	01
10.	Name Tab - Bilingual (Hindi & English) with name in Hindi on top English.	04
11.	Full Sleeve Shirts Light Blue T/Cotton with pointed Collar 2 ½" and with one breast pocket on the left side (Shade 91 of S Kumars Skool Master)	04
12.	Half Sleeve Shirts Light Blue T/Cotton with pointed Collar 2 ½" and with one breast pocket on the left side (Shade 91 of S Kumars Skool Master)	04
13.	T-Shirt (Plain White, Half Sleeves)	02
14.	Shorts - Navy Blue (for Boys)	03
15.	Track Pants Blue (for Girls)	02
16.	Trousers Dark Grey (Shade No DN 2459 of S Kumars Skool Master)	02
17.	Trousers Black	02
18.	Vest cotton white sleeveless (Victor/Prince or any other good quality)	06
19.	Undergarments	06
20.	Night suits (Kurta Pyjama)	02
21.	Swimming Trunk Maroon Colour	01
22.	Swimming Cap for Sikh boys and Girls Red Colour	01
23.	Handkerchiefs	06
24.	Towels Bath 69x135cms	02
25.	Patka maroon (From Class VI to VIII) (For Sikh Students only)	04
26.	Maroon Turban (From Class IX onwards) (For Sikh Students only)	02
27.	Bath Room Chappals	01 Pair
28.	Black Shoes Oxford Pattern Leather	01 Pair
29.	Shoes Canvas / sports shoes - White only	01 Pair
30.	Football Shoes Black	01 Pair
31.	Socks White	04
32.	Socks Black	04
33.	Boot Polish Black	01
34.	Brush Boot Polish	02
35.	Blanco White Polish	02

36.	Polishing Cloth (yellow)	01
37.	Rain Coat / Umbrella	01
38.	Tooth Brush (Regular)	01
39.	Tooth Paste (Big Size)	01
40.	Bathing Soaps and Washing Soaps	04 each
41.	Soap Case	01
42.	Washing Powder Packet	01
43.	Hair Oil Bottle	01
44.	Comb	01
45.	Cream (Ponds Cold and Talcum Powder)	01 each
46.	Bucket Plastic (12 Litres)	01
47.	Mug Plastic	01
48.	Nail clipper	01
49.	Needles	03
50.	Button white/khaki, hooks (a) Shirts (b) Shorts/Trousers (large) (c) Shorts/Trousers (Small)	12 12 12
51.	Thread rolls White, Khaki and Navy Blue	01 each
52.	Pen/Pencil as per requirement	
53.	Geometry Box complete	01 Set
54.	Permanent marker- Black	01 No
55.	Hair Clip & Hair Band (Black) For Girl Cadets as per requirements	

AFTER DIWALI

1.	Navy Blues Sweater (V-shape) (No hand knitted sweater is acceptable for uniformity)	02 Sets
2.	Hold all (a small case for carrying quilt)	01
3.	Blazer Maroon	01
4.	Quilt	01
5.	Quilt Covers	02
6.	Water Bottle	01

Note – Please write admission number on each item. This number will be allotted on completion of the admission process.

CLASS: VI (LATEST EDITION ONLY)

<u>S No</u>	<u>Name of Text Book</u>	<u>Publisher</u>
(a)	Honeysuckle – Class VI	NCERT
(b)	A Pact with the Sun – Class VI	NCERT
(c)	Adventure with grammar and composition for CI VI	Oxford School Education
(d)	Our Pasts – The Earth our habitat - 1, Social and Political life-1	NCERT
(e)	Mathematics – Class VI	NCERT
(f)	Math Guide Book	RD Sharma
(g)	Basant – I	NCERT
(h)	Bal Ramkatha	NCERT
(j)	Vishesh Vyakaran Rachna (Class VI)	NCERT / Almanda Printers
(k)	Science Text book for Class VI	NCERT
(l)	Punjabi Text book for Class VI	PSEB
(m)	GK Book IGKO-VI	MTG Publication
(n)	Dictionary	Oxford
(o)	Bits and Bytes	Dhanpat Rai Publication

CLASS: IX (LATEST EDITION ONLY)

<u>S No</u>	<u>Name of Text Book</u>	<u>Publisher</u>
(a)	Beehive (NCERT) text book for Class IX – Revised Edition	NCERT
(b)	Moments – Supplementary Reader (NCERT) for Class IX – Revised Edition	NCERT
(c)	Interact in English – Work Book	NCERT
(d)	BBC Super Test Assignments for Class IX Revised Edition	
(e)	Sparsh I	NCERT
(f)	Sanchayan I	NCERT
(g)	Adhunik Viakaran for Class IX (Hindi Course – B)	NCERT
(h)	Mathematics	NCERT
(j)	Mathematics Guide book	RD Sharma
(k)	Science Textbook for Class IX	NCERT
(l)	Lab Manual in Science	NCERT
(m)	Science Practical Note Book	
(n)	India & the Contemporary World I	NCERT
(o)	Democratic Politics I	NCERT
(p)	India – Land and the people	NCERT
(q)	Understanding Economics I	NCERT
(r)	Disaster Management	CBSE
(s)	GK Book IGKO – IX	MTG Publication
(t)	Dictionary	Oxford Advanced Learners Dictionary (latest edition)
(u)	Computer Science Vol I (Written by Vaishali Sharma)	Dhanpat Rai Publication

CERTIFICATE FROM THE SCHOOL

1. This is to certify that Master/Km_____ son of Mr _____
studied in the school _____ (Name of the school) in Class
_____ during the Academic Session.

2. According to the school record his date of birth is _____ (In words also)
_____.

Place :

Signature of the Principal

Date :

Stamp of the Principal

Seal of the School